

Hiring: Trainer for eLearning Course Development Skills

We are looking for a highly qualified Trainer to support our Media Viability Course Creators in improving their online courses for delivery via Moodle and other eLearning platforms. The training will take place online in December 2024 and will be conducted in English. Participants will be from Pakistan with a basic understanding of eLearning but are experts in media viability.

Training Overview:

The program will consist of four half-day sessions spread over four days, with one additional day for preparation and another for reporting on the training results and materials. The trainer is encouraged to bring their own ideas, making the sessions flexible and adaptable to the specific needs of the participants.

Responsibilities:

1. Preparation Day:

- Assess participants' current level of understanding in Moodle and eLearning.
- Tailor training materials to align with the participants' skills and media viability expertise.

2. Training Delivery:

Day 1-4: Four Half-Day Sessions (Flexible, Open to Changes & Improvement)

Day 1 - Introduction to Moodle & eLearning Fundamentals:

- Provide an overview of Moodle and its relevance to modern online teaching.
- Highlight key Moodle tools that can enhance course development and learner engagement.
- Adjust the session based on participant feedback and needs.

Day 2 - Course Structuring & Design:

- Demonstrate how to effectively structure and organize courses within Moodle.
- Explore the setup of multimedia content, interactive activities, and resources.
- Flexibly incorporate participant suggestions and adjust as necessary.

Day 3 - Assessment Tools & Learner Feedback:

- Showcase how to create quizzes, assignments, and surveys in Moodle.
- Discuss strategies for effective learner feedback and engagement.
- Adapt the session to focus on any additional tools or methodologies participants want to explore.

Day 4 - Advanced Features & Troubleshooting:

- Introduce more advanced features such as SCORM packages, forums, and group work.
- Facilitate problem-solving discussions on real-world scenarios.
- Leave room for participants to suggest further areas they wish to focus on or refine.

3. Interactive Facilitation:

- Create hands-on exercises that allow participants to directly apply Moodle tools.
- Encourage collaborative discussions and practical demonstrations.
- Modify activities based on participant progress and interests.

4. Evaluate Learning Outcomes:

- Conduct Q&A sessions throughout to ensure understanding.
- Gather feedback after each session to continuously improve the following day's content.
- Measure learning through assessments and participant engagement.

5. Reporting and Follow-up:

- After the completion of the training, provide a detailed report summarizing the participants' progress, key outcomes, and recommendations.
- Offer additional support materials and tools for further learning.
- Propose a strategy for continuous improvement and long-term development.

Deliverables:

- Customized Training Plan: Adaptable training plan created after reviewing participants' needs.
Workshops: Four half-day workshops, designed for flexibility and improvement based on participant feedback.
- Training Materials: Access to Moodle resources, demonstrations, and example courses.
- Final Report: A comprehensive report on training outcomes, including recommendations for future growth.

Requirements:

- Extensive experience with Moodle and other eLearning platforms.
- Proven track record of delivering effective workshops and training sessions.
- Strong English communication skills.
- Ability to adapt training content to meet the specific needs of participants.
- If you're passionate about improving eLearning course development and have a flexible approach to training delivery, we encourage you to apply!

Please send your application, work profile, CV, and daily rate requirements to pakistan.office@dw.com by October 5, 2024